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| **TOWN OF PONCHA SPRINGS - LAND USE APPLICATION FORM** |

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| PROJECT NAME: | |
| DATE SUBMITTED: | APPLICATION FEE(COMPLETED BY STAFF): |

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| TYPE OF APPLICATION | | | | |
|  Annexation & Zoning Planned Unit Development Certificate of Existing Non-Compliance   Minor Subdivision Plat Zoning Variance Plat Amendment   Major Subdivision Plat Lot Split Other (attach explanation)   Rezoning  Lot Consolidation   Commercial Site Plan  Boundary Line Adjustment | | | | |
| PRE-APPLICATION CONFERENCE WAS HELD WITH: Date: | | | | |
| PROJECT INFORMATION | | | | |
| Applicant’s Name: | | | | Project Location: |
| Address: | | | | Existing Use: |
|  | | | | Proposed Use: |
| Phone/Fax: | | | | Existing Zoning: |
| Applicant Relation to Property Owner: | | | | Proposed Zoning: |
| Is site within the Town Boundary  Yes  No | | | | |
| Legal Description of Property (location within section, section, township and range) may attaché legal description: | | | | |
| County Assessor Parcel No. | | Address of Property | | |
| Number of Existing Residential Lots: Number of Proposed Residential Lots:  Number of Existing Commercial Lots: Number of Proposed Commercial Lots:  Number of Existing Industrial Lots: Number of Proposed Industrial Lots: | | | | |
| ADDITIONAL CONTACTS | | | | |
| Property Owner: | | | Planning or Survey Consultant: | |
| Address: | | | Address: | |
| City/State/Zip: | | | City/State/Zip: | |
| Phone/email: | | | Phone/email: | |
| Property Owner: | | | Engineering Consultant: | |
| Address: | | | Address: | |
| City/State/Zip: | | | City/State/Zip: | |
| Phone/email: | | | Phone/email: | |
| **LAND USE APPLICATION FORM (page 2 of 2)** ) | | | | |

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| OPTIONAL ADDITIONAL INFORMATION BY APPLICANT: | |
| CERTIFICATION  I certify that I am the lawful owner of the parcel(s) of land which this application concerns and consent to this action.  Applicant/Owner: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  I certify that the information and exhibits I have submitted are true and correct to the best of my knowledge. In filing this application I am acting with the knowledge and consent of the property owners. I understand that all materials and fees required by the Town of Poncha Springs must be submitted prior to having this application processed.  Applicant Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_ | |
| STAFF USE ONLY  APPLICATION ACCEPTED:  Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  By: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Land Use Fee: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Land Use Deposit: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| **APPLICATION, FINDINGS AND RECORD OF DECISION** FINDINGS AND RECORD OF DECISION **1. Public Hearing – if applicable**  Public hearing held (Date):  The Board of Trustees of the Town of Poncha Springs approved \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Land Use Application, Project Name : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  This \_\_\_\_ Day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 20\_\_\_\_. BOARD OF TRUSTEES **TOWN OF PONCHA SPRINGS**  By:  Mayor  ATTEST:  By:  Town Clerk |