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| **TOWN OF PONCHA SPRINGS - LAND USE APPLICATION FORM**  |

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| PROJECT NAME: |
| DATE SUBMITTED: | APPLICATION FEE(COMPLETED BY STAFF): |

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| TYPE OF APPLICATION |
|  Annexation & Zoning Planned Unit Development Certificate of Existing Non-Compliance Minor Subdivision Plat Zoning Variance Plat Amendment Major Subdivision Plat Lot Split Other (attach explanation) Rezoning  Lot Consolidation  Commercial Site Plan  Boundary Line Adjustment |
| PRE-APPLICATION CONFERENCE WAS HELD WITH: Date:  |
| PROJECT INFORMATION |
| Applicant’s Name: | Project Location: |
| Address: | Existing Use: |
|  | Proposed Use: |
| Phone/Fax: | Existing Zoning: |
| Applicant Relation to Property Owner: | Proposed Zoning: |
| Is site within the Town Boundary  Yes  No |
| Legal Description of Property (location within section, section, township and range) may attaché legal description: |
| County Assessor Parcel No.  | Address of Property |
| Number of Existing Residential Lots: Number of Proposed Residential Lots:Number of Existing Commercial Lots: Number of Proposed Commercial Lots:Number of Existing Industrial Lots: Number of Proposed Industrial Lots: |
| ADDITIONAL CONTACTS |
| Property Owner: | Planning or Survey Consultant: |
| Address: | Address: |
| City/State/Zip: | City/State/Zip: |
| Phone/email: | Phone/email: |
| Property Owner: | Engineering Consultant: |
| Address: | Address: |
| City/State/Zip: | City/State/Zip: |
| Phone/email: | Phone/email: |
| **LAND USE APPLICATION FORM (page 2 of 2)** ) |

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| OPTIONAL ADDITIONAL INFORMATION BY APPLICANT:  |
| CERTIFICATIONI certify that I am the lawful owner of the parcel(s) of land which this application concerns and consent to this action.Applicant/Owner: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ I certify that the information and exhibits I have submitted are true and correct to the best of my knowledge. In filing this application I am acting with the knowledge and consent of the property owners. I understand that all materials and fees required by the Town of Poncha Springs must be submitted prior to having this application processed. Applicant Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_  |
| STAFF USE ONLY APPLICATION ACCEPTED: Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ By: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Land Use Fee: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Land Use Deposit: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **APPLICATION, FINDINGS AND RECORD OF DECISION**FINDINGS AND RECORD OF DECISION**1. Public Hearing – if applicable** Public hearing held (Date): The Board of Trustees of the Town of Poncha Springs approved \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Land Use Application, Project Name : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_This \_\_\_\_ Day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 20\_\_\_\_.BOARD OF TRUSTEES**TOWN OF PONCHA SPRINGS**By: MayorATTEST:By:  Town Clerk  |